

mindyourmind is an award winning and internationally recognized mental health engagement program, working towards better mental health outcomes for youth and young adults between the ages of 14-29. **mindyourmind** is a program of **ConnexOntario Health Services Information** with core funding provided by the Ontario Ministry of Health and Long-Term Care.

We are a youth mental health and engagement program that works in partnership with youth, emerging adults and the professionals who serve them, to co-develop innovative tools and resources. These resources are designed to promote wellness, reduce stigma, and increase access to community supports, both professional and peer-based. Through the use of active engagement, best practice and technology, **mindyourmind** inspires youth to reach out, get help and give help. **mindyourmind** uses a Design Studio model to co-create resources with young people to impact systems change and build capacity and resilience.

To join our winning team, we are looking for a

Research and Evaluation Lead

**Full time - Contract position
35 hrs/week, ending March 31, 2022
(with possibility of renewal)**

Essential duties & responsibilities:

The successful candidate will be a passionate and dynamic advocate for youth, and for mental health and addictions, who enjoys working with like-minded individuals. They will possess excellent interpersonal skills, able to be flexible and adapt to working within a small team and fast paced environment.

With a strong background in best research practice and evaluative skills, they will plan, coordinate and implement a comprehensive research and evaluation plan for specific **mindyourmind** projects and for the program as a whole, in collaboration with program stakeholders.

The Research and Evaluation Lead will possess excellent communication and presentation skills and will commit to creating and translating knowledge around youth issues, mental health and addictions and youth engagement for community partners and youth stakeholders.

Specific Functions:

- Develop and implement a comprehensive evaluation plan for a national youth engagement project.
- Build partnerships with internal and external stakeholders, including attending regular stakeholder videoconference meetings.
- Collect, analyze, and synthesize evaluative data to inform **mindyourmind**'s program evaluation and ongoing quality improvement efforts.
- Prepare reports, briefing notes, and presentations to support strategic management decisions and external accountability requirements to funders and stakeholders.
- Assist in workshop and program delivery to youth participants and external stakeholders, as needed.
- Prepare abstracts and presentations for conferences and outreach opportunities.

- Develop data collection strategies, instruments, and methods most appropriate for **mindyourmind** programs and activities.
- Strong understanding and knowledge of Google Sheets, Microsoft Excel, and other data analysis software is preferred.
- Conduct literature reviews, evidence briefs, and environmental scans to help support the aims and planning for the **mindyourmind** program.
- Work closely with **mindyourmind** team members to support content creation for **mindyourmind**'s various projects and web platforms.
- Connect with community partners and stakeholders representing **mindyourmind**.
- Knowledge translation aimed at communicating research and evaluation content to a youth audience.
- Work collaboratively with a creative staff team, able to provide regular input.
- Advocate and promote awareness of **mindyourmind** s mission and goals
- Some evening/weekend work and travel may be required

Requirements and qualifications:

- A Master's degree or PhD in the Social Sciences, Human Services or Health Sciences
- 1+ years of work experience in an applied research setting
- Experience or desire to involve young people as research partners
- Experience working in a Youth Social Service organization, working collaboratively with external partners
- Knowledge of and sensitivity to the issues affecting people with mental illness and addictions and a strong commitment to the betterment of youth mental health
- Ability to engage and collaborate with diverse youth mental health and addictions groups
- Excellent verbal and written communication skills with strong attention to detail.
- Proficiency in Google Workspace, Microsoft Office Suite, and software for qualitative and quantitative data analysis, such as SAS, SPSS, NVivo, etc.

The successful candidate will be a passionate and dynamic advocate for youth, and for mental health, who enjoys working with like-minded individuals. They will possess excellent interpersonal skills, able to be flexible and adapt to working within a small team and fast paced environment.

If you believe that you can be part of this, please send your Resume and Cover Letter to hr@connexontario.ca

ConnexOntario and mindyourmind is an employment equity employer that embraces diversity and is committed to creating an inclusive workplace. Our goal is to attract, develop and retain talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives.

In accordance with the Ontario Human Rights Codes, Accessibility for Ontarians with Disabilities Act (AODA) and our organization's policy, accommodations will be provided at any point throughout the hiring process. If you require an accommodation, please let us know in your cover letter.

We thank you for your interest; however, only selected candidates will be contacted for an interview.

A satisfactory Police background and references check will be required before hiring.